

## **St. Paul's Episcopal Church**

### **Vestry Meeting Minutes Highlights**

*The following are highlights of the May 23, 2018, Vestry meeting minutes.*

#### **Financial Report**

Taylor Adams reported that the parish's YTD balance sheet (as of April 30, 2018) reflects \$3.2 million in total assets vs \$3.6 million on December 31, 2017. YTD pledges and grants are ahead by \$25,000. Non-pledge income is behind planned but overall operating revenue is ahead of planned.

#### **Rector's Report**

The Rev. D. Dixon Kinser, Rector, reported that there will not be a June meeting of the Vestry. He proposed a combined June/July meeting in early July.

The Security Committee, chaired by Kay Morgan, has now been recruited. The committee will be working on reviewing and updating safety policies and procedures.

A Ministry of Hospitality has been created to oversee the church facility usage by various community organizations. The committee will work with outside organizations to set and manage expectations of our facility and staff.

#### **Clergy Reports**

The Rev. Sara C. Ardrey-Graves, Associate Rector, reported that the Parish Weekend at Kanuga was a great success with 98 participants. She informed the Vestry that Morning Prayer is extended through the summer at 8:15 a.m. on weekdays. Fall formation classes are now being planned. Sara reminded the membership that the brunch for newcomers is Sunday, June 3 at 9:00 a.m. and all Vestry members are encouraged to attend.

The Rev. Darby O. Everhard, Associate Rector, reported that the summer Sunday morning worship schedule will begin on Memorial Day weekend and run through Labor Day with services at 8:00 a.m., 10:00 a.m. and 5:00 p.m. Other plans for the summer include a June 3 Graduation Sunday, July 15 Summer Enrichment Sunday, August 12 Baptism and June 9 and ordination of Gus Chryston.

#### **Senior Warden's Report**

Allan Burrows reminded Vestry members of Vestry of the Day duties for June. Allan also updated the membership on the proposed capital campaign. Chairmen and cabinet members have been identified and several have agreed to serve. A timeline for campaign has been developed and was distributed to the membership. Teams are being assembled to oversee the various campaign components to keep the projects on task and on time. A plan will be ready for Vestry approval in July.

### **Junior Warden's Report**

Tom Connors reported that new chillers have been installed and the air conditioning is now working.

Several Vestry members toured Dalton Memorial Garden and the 875 West Fifth Street Building prior to the Vestry meeting. Tom brought the proposal to study and develop the garden design for Vestry approval. The motion was seconded and approved unanimously.

Concerning the 875 Building, there is a meeting with Larry Robbs, architect, on Thursday, May 24, on the development of the design.

The Stewardship Campaign planning is ahead of schedule. Tom complimented Margaret Turner on the great job she is doing.

### **Liaison Reports**

Emily Shute reported that the last Faith and Justice Committee lunch for the season will be May 24. The speaker will be James Perry, CEO of the Urban League. He will speak on the state of Black Winston-Salem.

Bill Orr reported that the Human Resources Committee met on May 3. Jack Scruggs is retiring as chair of the committee and Deb Dunn will now be the chair. They need new members and Bill asked for suggestions of parishioners with H.R. backgrounds to fill the committee.

### **New Business**

Due to increased facility usage, Tom McDowell recommended a possible part-time Associate Sexton be hired to fill in overtime roles of maintenance staff and provide additional support for Sundays. For budgeting, cost savings from not paying overtime and eliminating the need for the security guard currently employed would also make this part-time position a near break-even proposition. Tom therefore requested that the Vestry approve adding this part-time position. Motion was made, seconded and approved unanimously.